

LITE Course Information

COURSES										
CRICOS/ Course Code	Course	Course Pre-requisites/ Entry Requirements	Attendance Requirements	Duration	Mode of Delivery	Industry License	Tuition Fee AUD\$	Tuition Fee Term	Intake	Campus
Security										
092221C CPP20212	Certificate II in Security Operations	<i>International Students:</i> <ul style="list-style-type: none"> • visa duration requirements as per LRD/licensing authority <i>All:</i> <ul style="list-style-type: none"> • English: IELTS level 5 and above, or equivalent; • Security industry level physical fitness and status as fit and proper person per LRD/licensing authority. 	100%	Up to 7 weeks; to be completed within 12 weeks	<ul style="list-style-type: none"> • Face-to-face (136 hours) in-class environment • workbook • video • oral lecture • practical demonstration • role plays 	Victoria Police's Licensing and Regulation Division (LRD) will issue a security licence upon successful completion of the course, award of the certificate and attaining eligibility criteria. Trainers will provide further information.	\$800; \$1000 weekend courses	Upfront or under payment plan	Monthly/ Continuous	636 Sydney Rd, Brunswick
Business Management										
092222B BSB50215	Diploma of Business	<i>Contact LITE for specific course details</i>		50 weeks	<i>Contact LITE for specific course details</i>		\$10,000	Upfront or under payment plan	Quarterly	636 Sydney Rd, Brunswick
First Aid Workshops										
089909G CHC33015	HLTAID001 Provide Cardiopulmonary Resuscitation (CPR); HLTAID002 Provide Basic Emergency Life Support; HLTAID003 Provide First Aid; and HLTAID004 Provide an Emergency First Aid Response in an Education and Care Setting.	<i>Contact LITE for specific course details</i>								
Construction										
061301 CPCCWHS1001	Prepare to Work Safely in the Construction Industry.	<i>Contact LITE for specific course details</i>								

All Courses	
Assessment Methods	Assessment methods may be selected from amongst: written test/exam, work placement tasks/activities, simulated environment observation activities/tasks, role-play, projects, portfolio assignments, and/or competency conversation/interview
Modes of Delivery	English is used as a medium of instruction
Industry Relevance Training & Assessment	All courses are delivered as per the relevant course industry requirements. The training and assessment strategy at our institute are finalized with the input from the relevant industry representatives
General Facilities	Fully-equipped classrooms and active training room, printed and/or digital learning resources, photocopy and printing facilities, recreational sitting area, tea/coffee making and microwave facilities
Tuition Fees Protection	All tuition fees submitted by LITE students in advance to LITE are protected and guaranteed as LITE is member of TPS, a government insurance agency for overseas students' tuition fees
Learner's Rights & Responsibilities as per ESOS	Accessible at: https://internationaleducation.gov.au/Regulatory-Information/Pages/Regulatoryinformation.aspx
RTO's Obligation to Learners	<ul style="list-style-type: none"> • Provide quality training and assessment so learner may attain industry employability skills • Provide learning support facilities • Provide information and reasonable support in emergency situation • Provide cooling-off period of 10 days (if advance fees is paid, 10 or more days prior to commencement of the course) • Refund tuition fees, if either institute defaults or student defaults as per its Refunds policy in compliance to ESOS requirements • Provide opportunity to student to complain and appeal against any grievances that she/he may have against institute, institute staff, fellow student, or any action taken by the institute having direct impact on student • Provide qualifications in a timely and secure manner
Learner's Responsibilities	<ul style="list-style-type: none"> • Maintain at least 80% attendance, or as per specific course requirements • Maintain course progress by successfully completing all assessments/tasks/assignments on time, as assigned by the institute to meet competency requirements • Maintain language and dress code to reflect academic institute requirement • Maintain discipline, no fighting or loud voices, or serious arguments on campus • Pay all fees on time • Follow and respect Institute rules and regulations

Note: Additional fee component for all courses with the exception of First Aid is a non-tuition fee of \$150 for application processing, and \$50 for learning material to be paid on enrolment, both of which are non-refundable. First Aid application fee is \$20 and no material fees apply.

Recognition of Prior Learning (RPL) processing fee is non-refundable and is independent from RPL qualification charges upon successful completion of RPL process.